



1155 Westwood Street · De Pere, WI 54115 · 920-337-1087

Agenda

February 6, 2024 6 p.m.

- I. Call to Order by President Melissa Bushmaker & Introductions
- II. **Attendance: Dr. Lau, Kristin Krahn, Melissa Bushmaker, Sarah Pappas, Amanda Kriescher, Jodi Bergner, Katie Bloks, Alicia Meagher, Kaitlyn Tassi, Kari Olsen, Travis Olsen, and Melissa Kawalski.**
- III. Mission Statement Review: *To support the education of children at Westwood Elementary and foster relationships among the school, parents, and teachers. We do this by providing important resources and opportunities that enhance the lives of the students, teachers, staff and parents.*
- IV. Reports
 - a. President's Report - **Melissa shared how the PTO has gotten a lot of love lately with emails and cards thanking PTO for the snack cart, Epic, and all that we do. Rec'd from both students and teachers. Two students raised \$400 for the PTO. Cards & emails were passed around.**
 - b. Treasurer's Report

We rec'd:
\$266.94 from Apparel
\$340.00 from Drinkware
\$400.00 Donation
\$3149.00 from Cherrydale (with more to come)
Paid out: \$542.24 for snack cart

 - i. Venmo - Sarah talked to someone from Hillcrest in Pulaski about Venmo. They did a regular Venmo and set it up with their PTO email and bank account. There is hesitancy about using Venmo on bigger fundraisers in keeping track of money coming and matching payments because we have things come in without names or teacher names. Concerns especially around Seroogy's fundraiser. Venmo may be better to use for smaller fundraisers like apparel sales or at golf outings.
Melissa made a motion to set up Venmo. Alicia 2nd. All approved. Sarah will set up.
 - ii. Cash counter request - Sarah made a request to buy a cash counter for counting cash in fundraisers to eliminate stress of counting multiple times and getting different amounts.

Katie made a motion to approve up to \$250 to buy a cash counter. Amanda 2nd. All approved.

- c. Principal's Report - Dr. Lau talked about how what the PTO has done with the Snack cart and indoor recess games really makes this place special. The snack cart is really a fun thing to do. The games for indoor recess have been fantastic and give the kids options.

Kristin let us know the Math Carnival will be happening on March 14th. More info will be coming out next week. Kristin will go through numbers and let PTO know what she may need.

- d. Committee Chair Updates

- i. Teacher Appreciation (Kristy)

Kristy was out sick and not in attendance. She sent tags to Melissa to cut out for February. We will do lottery tickets for March.

- 1. February
 - 2. March

- ii. Takeout Tuesday Chair (Amanda)

- 1. Scott's subs in April 19, 12:00-6:00 - Amanda confirmed our Takeout "Tuesday" will be on Friday, April 19th, which is also a ½ day of school.

- iii. Apparel Sale update (Katie) Apparel Sale - We made \$75 in January and are going to roll out some spring stuff in March.

- iv. Hansen's/cherrydale (Katie) Hansens: Everything went pretty smooth. There were a few no names and one check with wrong made payable to. We made \$4,107. Total sales were \$9,919. Quite a bit less than the about \$12,000 last year. Katie communicated with them that it's called Hansens but they weren't Hansen's pizzas and some were disappointed about that. Hansen's announced a couple of years ago they were stopping fundraisers. We struggled with sales on frozen items as there were only 4 options of pizzas. That used to be our big seller. Learned we need to sell \$350 of frozen items otherwise there is a surcharge and we've never had that happen before so we got a credit. We may rethink whether we want to continue with Cherrydale or do something similar. Will TBD. The big pull was Hansens.

- v. Golf outing (Amanda)

- 1. Sponsors - We rec'd the sponsor check from Scott's Subs. Miron/Bray, Vos and Scotts all confirmed sponsorship again this year. We will do ½ sheets in folders for students and Tuesday Notes instead of doing postcards as we didn't see the return on the cost of postcards.
 - 2. Volunteers needed. We will need volunteers for all aspects of the golf outing, especially the day of - June 14th.
 - 3. Meet Monday Feb 19 at 6:00. We will be meeting at the Abbey to discuss the golf outing.

V. Funds Request

- a. 1st Grade - 1st Grade is going to the Barlow Planetarium but it's only a ½ day. Mrs. Berger made a request from PTO to pay for the bowling so it's a full day. PTO will pay for the bowling at \$12/student.

VI. Prior Business

- a. Bylaws update - Alicia reviewed the bylaws and they looked good. We will change the pre-discussed items about the Boy Scouts and will be all set.

VII. New Business

- a. Seroogy's - Will do before Easter. Just candy bars and coffee still. Will hand out order forms next week and will be due 2/28 to get in order by March 4th.
- b. Fundraiser Proposal - Katie found a local fundraiser from Uncle Mike's. Sell coupons or whole kringles. We would get \$4.75 a kringle. Katie will get some more info on questions raised and we will discuss again.

VIII. Adjournment – Next meeting: March 5, 2024 6 PM